***ANNEXURE-1***

APPLICATION FOR EMPANELMENT AS PANEL ADVOCATE WITH (NAME OF THE UNIT) FOR (NAME OF COURT) FOR CIVIL/ LABOUR/ SERVICE MATTERS (CHOOSE ANY ONE)

1. Name :
2. Father/Husband’s Name :
3. Residential Address :
4. Office Address :
5. Contact Details :
6. Landline No.
7. Mobile No.
8. E-mail Address
9. Enrollment No. and Date of Registration :
10. Name of Bar Council :
11. Place of Practice :
12. Field of Specialization :
13. Educational Qualification (Commencing from degree in law ).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Qualification | Name of Board/ University | Year of Passing | Subject (s) | Percentage of Marks and division |
| Degree in Law |  |  |  |  |
| LL.M  |  |  |  |  |
| Any Other Qualification(s) |  |  |  |  |

1. Whether the applicant is presently on the Panel of any other Government Departments/PSUs/ Statutory Bodies/Autonomous Bodies etc., and if yes, the details (Self-certified Copy of the Office Order/ letter of empanelment) may be attached.
2. Infrastructural facilities available with the applicant (Please tick if available) be provided below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr. No | Office space | Associate Advocates | Steno/typist | Office clerk |
|  |  |  |  |  |

13. Detail of relevant cases which have been handled for the field applied:-

|  |  |
| --- | --- |
| Sr. No.  | Detail of case |
|  |  |

1. Whether Income Tax return filed for last three years? Yes/No (If yes, please attach the copies of the ITRs.)
2. Whether any proceeding has ever been commenced or is continuing before the disciplinary Committee of the Bar Council for alleged professional misconduct:-

|  |  |  |
| --- | --- | --- |
| Sr. No. | Details of allegations and Proceedings | Finding made by the Disciplinary |
|  |  | Committee |
|  |  |  |

1. Whether any criminal complaint has ever been filed or FIR registered or any criminal proceeding has ever commenced against the applicant Advocate:-

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No.  | FIR No. and Police Station | Details of allegations and proceeding | Pending or Decided |
|  |  |  |  |

**UNDERTAKING**

1. I hereby undertake and declare that the information furnished in the application and in the attached Certificate is true/correct and complete to my knowledge and belief. I have not concealed any relevant information. I am fully aware that if any of the information furnished by me is found to be false/ incorrect, my candidature for the empanelment will be treated as cancelled and matter will be referred to the appropriate authority.
2. I also undertake to maintain absolute privacy about the cases and information received from the India Government Mint Mumbai
3. I also undertake to return all case files and records to the India Government Mint Mumbai as and when required by India Government Mint Mumbai
4. I agree with the Fee Schedule of India Government Mint Mumbai

Place and Date:- Signature of Advocate